

**Little Traverse Bay Bands of Odawa Indians  
Elder's Commission  
Regular Meeting,  
February 18, 2019**

Rescheduled from February 6, 2019 due to weather.

Meeting called at 5:10 p.m. by Lisa Flynn, Vice-Chairman;

Roll Call Commission: Lisa Flynn, Vice-Chairman; Debra Smithkey-Browne, Secretary; JoAnn Carey, Commissioner.

Absent: Richard Wemigwase, Chairman; 1 Vacant Position

Staff Absent: Mary Roberts, Elder Department Director

Guest: Rebecca Fisher, Executive Assistant;

Rebecca addressed elder commission regarding the 2020 budget. Set up meeting to discuss budget with Regina Bentley, Tribal chairman on March 4, 2019 if needed to discuss the budget.

5:27 p.m. Rebecca departs meeting.

**Motion made by Debra Smithkey-Browne, Secretary, to approve the 2020 Elder Commission Budget as present by Rebecca Fisher, Executive Assistant; Lisa Flynn, Vice-Chairman; supports.**

**3 Yes   0 No   1 Absent (Wemigwase)   1 Vacant**

**Motion Carried**

Commission reviewed the Agenda.

**Motion made by JoAnn Carey, Commissioner; to approve the agenda as amended; Debra Smithkey-Browne, Secretary; supports.**

**3 Yes   0 No   1 Absent (Wemigease)   0 Abstained   1 Vacant**

**Motion Carried**

Commission reviewed the Minutes of November 7, 2018

**Motion made by JoAnn Carey, Commissioner; to approve the November 7, 2018 meeting minutes as presented; Debra Smithkey-Browne, Secretary; supports.**

**3 Yes   0 No   1 Absent (Wemigwase)   0 Abstained   1 Vacant**

**Motion Carried**

Public Comment opened at 5:30 p.m. no public present to comment;

Public Comment closed at 5:31 p.m.

**Elder Department Report – Mary Roberts, Elder Program Manager, written report submitted;**

- Food and Utility Allowance
  - Spent \$212,000 so far and has \$198,000 left in the budget.
  - Will be requesting the AFC to consider additional funding supplementation so the we do not run out of money for this line item.
  - The program is so streamlined that in the first two month of this year 2019 we have used over half of the money budgeted for FUP.
- The Elders Department has submitted the 2020 Budget on time as requested.
- The April meeting for MIEA is April 15 – 17, 2019 in Watersmeet, MI.
  - This is a long trip and limited amount of Elder will be going.
- There will be a Title VI Cluster Training in Traverse City, MI that the Elders Department will be attending, details are forth coming.
- Survey to 933 Elders residing in the State of MI will go out this week as required by Title VI for the 2020 funding application.

**Motion made by JoAnn Carey, Commissioner; to approve the Elder Department Director's Written Report as submitted by Mary Roberts, Elder Department Director; Debra Smithkey-Browne, Secretary; supports;**

**3 Yes    0 No    1 Absent (Wemigwase)    0 Abstained    1 Vacant**

**Budget Report – JoAnn Carey, Commissioner**

Financials were reviewed and discussed;

- Discussed purchasing notebook pads to give out at the Annual meeting in 2019;

**Motion made by Lisa Flynn, Vice-Chairman; to approve the Budget Report as presented by JoAnn Carey, Commissioner; Debra Smithkey-Browne, Secretary; supports.**

**3 Yes    0 No    1 Absent (Wemigwase)    0 Abstained    1 Vacant**

**Motion Carried**

**Commissioner Report – Commissioners**

- Elder Food and Utilities and Medical Cost and the funding;
  - Cannot take BIA IHS funds to pay for this program;
  - It was not understood by the Elders Commissioners that the money was already arranged from different funding;
  - Tribal Council work session will be addressing the Food Utilities and Medical Cost Statute at 9:15 a.m.;

**Motion made by Lisa Flynn, Vice-Chairman; to approve the Commissioners Verbal Report as presented by Commissioners; JoAnn Carey, Commissioner; supports.**

**3 Yes   0 No   1 Absent (Wemigwase)   0 Abstained   1 Vacant**  
**Motion Carried**

Discussion and review was held on LTBB Elder Commission 4<sup>th</sup> Quarter Report as presented.

**Motion made by JoAnn Carey, Commissioner; to accept the 4<sup>th</sup> Quarterly Report as amended, Lisa Flynn, Vice-Chairman; supports.**  
**3 Yes   0 No   1 Absent (Wemigwase)   0 Abstained   1 Vacant**

Discussion was held on the MIEA Spring Conference that will be held in Watersmeet, MI on April 15-17, 2019.

**Motion made by Debra Smithkey-Browne, Secretary; to approve the Commissioners attendance for the MIEA Spring Conference to be held April 15-17, 2019 in Watersmeet, MI and receive mileage, per diem, lodging and stipend; Lisa Flynn, Vice-Chairman; supports.**  
**3 Yes   0 No   1 Absent (Wemigwase)   0 Abstained   1 Vacant**  
**Motion Carried**

**Motion made by JoAnn Carey, Commissioner; to adjourn the meeting at 6:27 p.m., Debra Smithkey-Browne, Secretary; supports.**  
**3 Yes   0 No   1 Absent (Wemigwase)   0 Abstained   1 Vacant**  
**Motion Carried**

Next scheduled meeting will be held on March 6, 2018.

Approved:

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Debra Smithkey-Browne, Secretary

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Date